



**GUAM ETHICS COMMISSION**  
*Kumisión i Ginihan Areklamenton Guáhan*

**RESOLUTION No. 2023 – 001**

**COMMISSIONERS**

**Christopher A. Cruz**  
*Chairman*

**Margaret E.R. Tyquiengco**  
*Vice-Chairperson*

**Marilyn R. Borja**

**Robert S. Jack, MD**

**Daphne May N. Leon Guerrero**

**Shannon J. Murphy**

**RELATIVE TO APPROVING THE CREATION OF POSITIONS FOR  
ETHICS INVESTIGATION & COMPLIANCE OFFICER I  
ETHICS INVESTIGATION & COMPLIANCE OFFICER II  
SENIOR ETHICS INVESTIGATION & COMPLIANCE OFFICER  
CHIEF ETHICS INVESTIGATION & COMPLIANCE OFFICER**

**WHEREAS**, the Guam Ethics Commission was established in Chapter 15, Title 4 Guam Code Annotated, primarily to adjudicate complaints filed against elected officers, appointed officers, and public employees of the Government of Guam for violating the Ethical Code of Conduct; and

**WHEREAS**, in May 2021, members of the 36<sup>th</sup> Guam Legislature heard and debated Bill 85-36, relative to affirming the independence of the Guam Ethics Commission. The bill passed unanimously by the body and was later enacted as Public Law 36-28 by Governor Lou Leon Guerrero; and

**WHEREAS**, in January 2022, when setting their strategic goals for the year the Commission found that it desired to establish a new series of technical and professional positions in the classified service of the government of Guam to meet its statutory mandates; and

**WHEREAS**, after a thorough research of like entities across the country, the ethics investigation and compliance officers seemed most aligned with the work performed by the Commission; and

**WHEREAS**, a review of the CWA 2014 Classification Plan revealed that no similar position to the Ethics Investigation and Compliance Officers are currently established. These positions are unique and require that candidates maintain a high degree of confidentiality, discretion, and judgment; now therefore be it

**RESOLVED**, the Commission affirms through majority vote of members present at a publicly announced/open meeting, its adoption of Resolution 2023-001, formally approving the petition to establish the Ethics Investigation & Compliance Officer series; namely: Ethics Investigation & Compliance Officer I, Ethics Investigation & Compliance Officer II, Senior Ethics Investigation & Compliance Officer, and Chief Ethics Investigation & Compliance Officer; and be it further

**RESOLVED**, the Commission adopts the proposed minimum and maximum range of compensation in accordance with the Hay Methodology set by the Department of Administration as follows: Ethics Investigation & Compliance Officer I (GPP-M), Ethics Investigation & Compliance Officer II (GPP-N), Senior Ethics Investigation & Compliance Officer (GPP-O), and Chief Ethics Investigation & Compliance Officer (GPP-R); and be it further

**RESOLVED**, that Chairperson of the Guam Ethics Commission certify and attest to the adoption hereof, and that copies of same be transmitted to the Honorable Therese M. Terlaje, Speaker / *Mina Trentai-siette Na Liheslaturan Guáhan*, the Honorable Amanda L. Shelton, Senator and Legislative Secretary / *Mina Trentai-siette Na Liheslaturan Guáhan*, and Mr. Edward M. Birn, Director of the Department of Administration as required by 4 GCA §6303(d).

**PASSED AND ADOPTED BY THE GUAM ETHICS COMMISSION THIS 31ST DAY OF JANUARY 2023**

**CHRISTOPHER A. CRUZ**  
**CHAIRMAN, GUAM ETHICS COMMISSION**

134 W. Soledad Avenue  
Suite 406, BOH Building  
Hagåtña, GU 96910

Tel: (671) 969-5625

Fax: (671) 969-5626

Email: [info@ethics.guam.gov](mailto:info@ethics.guam.gov)



**GUAM ETHICS COMMISSION**  
*Kumisión i Ginihan Areklamenton Guåhan*  
Government of Guam  
134 W. Soledad Ave., BOH Bldg. Ste. 406  
Tel: 671-969-5625 | Telefax: 671-969-5626

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## **PETITION**

The Executive Director of the Guam Ethics Commission hereby petitions the Guam Ethics Commission for the creation of the job classification standard of position for the following:

Ethics Investigation and Compliance Officer I  
Ethics Investigation and Compliance Officer II  
Senior Ethics Investigation and Compliance Officer  
Chief Ethics Investigation and Compliance Officer

This petition is made pursuant to 4 GCA §6303(d) which authorizes the creation of position in Autonomous Agencies. This petition is also a public document for the purpose of 5 GCA Chapter 10.

For more information, please visit the Guam Ethics Commission website at <https://www.guamethics.com> under Announcements or you may contact the Commission at (671) 969-5625 or email [info@ethics.guam.gov](mailto:info@ethics.guam.gov).

*Si Yu'os Ma'ase!*

Jesse John Quenga  
Executive Director



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# **PETITION**

## **CREATION OF POSITIONS**

### **I. REQUEST / AUTHORITY**

4 GCA §15301 established the Guam Ethics Commission as an independent and autonomous commission, and §15407(a) authorizes the Commission to employ such persons necessary for the performance of its functions. Pursuant to 4 GCA §6303(d), the Executive Director of the Guam Ethics Commission hereby petitions the Guam Ethics Commission for the creation of a new professional and technical job series for the following:

Ethics Investigation and Compliance Officer I  
Ethics Investigation and Compliance Officer II  
Senior Ethics Investigation and Compliance Officer  
Chief Ethics Investigation and Compliance Officer

### **II. JUSTIFICATION**

The creation of the Ethics Investigation and Compliance Officer position series is for the efficient and effective performance of duties and functions of the Guam Ethics Commission. The Guam Ethics Commission was established to in Chapter 15, Title 4 Guam Code Annotated, primarily to adjudicate complaints filed against government officials for violating the Ethical Code of Conduct. A review of the CWA 2014 Classification Plan revealed that the no similar position to the Ethics Investigation and Compliance Officers are currently established. These positions are unique and require that candidates maintain a high degree of confidentiality, discretion, and judgment.

The Commission does not currently employ any Ethics Investigation & Compliance Officer, thus limiting the commission's ability to establish a clear and concise path and structure for the professional positions within the agency. The creation of the Ethics Investigation and Compliance Officer series from entry level to chief will allow for the proper staffing and workforce planning which will increase competence, productivity, and efficiency. Currently there is no Senior or Chief position in the Organizational Chart which has led the ranking to go from the existing Ethics Program Coordinator straight to Executive Director, resulting in gaps in responsibility and leadership from one level to the other.

### **III. ANALYSIS OF SIMILARITIES AND DIFFERENCES BETWEEN THE POSITIONS TO BE**

CREATED AND POSITIONS LISTED PURSUANT TO 4 GCA § 4101.1(D).

No similar position currently exists within the Government of Guam, this position series is being created specifically for the Guam Ethics Commission.

IV. PROPOSED JOB STANDARD

See attached.

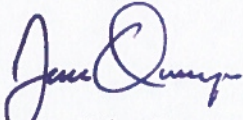
V. COMPENSATION

Pay evaluation was performed by the Personnel Division of the Department of Administration using the hay methodology. Compensation for each corresponding position and Hay score can be found in the supporting documents.

VI. FISCAL NOTE AS REQUIRED BY 2 GCA §9101 et seq.

The Guam Ethics Commission is responsible for the funding availability for these positions and is in compliance with all applicable laws, rules and regulations regarding the creation, filing and retention of positions in certified, technical, and professional positions.

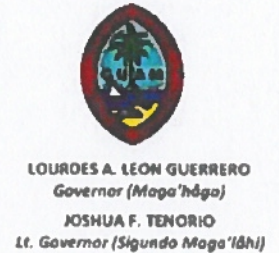
*Si Yu'os Ma'ase!*



Jesse John Quenga  
Executive Director



**DEPARTMENT OF  
ADMINISTRATION**  
DIPATTAMENTON ATMENESTRASION  
HUMAN RESOURCES DIVISION  
*(Dibision Inadilanto yan Guinaha Para Taotao)*  
Telephone (Telifan): (671) 475-1288/1154 • Fax (Faks): (671) 477-3671



January 9, 2023

HRD No.: 22-643

**MEMORANDUM**

**TO:** Executive Director, Guam Ethics Commission

**VIA:** Director, Department of Administration

**FROM:** Personnel Services Administrator,  
Human Resources Division

**SUBJECT:** Request for Hay Evaluation Assistance  
**RE:** Proposed Creation of Ethics Investigation and Compliance Officer Series

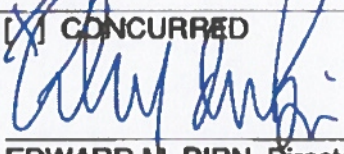
*Buenas yan Saluda!* This is in response to your request for the Hay Evaluation points and recommended pay grades for your proposed creation of the Ethics Investigation and Compliance Officer position series. We reviewed your proposed position descriptions and recommend the attached draft job standards and hay evaluations for your consideration:

- Ethics Investigation and Compliance Officer I, PG-M (GPP);
- Ethics Investigation and Compliance Officer II, PG-N (GPP);
- Senior Ethics Investigation and Compliance Officer, PG-O (GPP); and
- Chief Ethics Investigation and Compliance Officer, PG-R (GPP).

If you have any questions or concerns, please do not hesitate to contact our Classification and Pay Branch at 671-475-1174/1201/1131. *Si Yu'os Ma'ase!*

  
SHANE G.L. NGATA

Attachments

<input checked="" type="checkbox"/> CONCURRED

EDWARD M. BIRN, Director Department of Administration
Date: 1/11/23

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**ETHICS INVESTIGATION AND COMPLIANCE OFFICER I  
(Proposed Creation)**

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**NATURE OF WORK IN THIS CLASS:**

This is professional investigative and compliance work involving cases of official misconduct within the government of Guam.

Employees in this class perform moderately complex investigations including ethics education and compliance duties independently after initial training, and work under close supervision on a variety of more complex investigative and developmental assignments.

**ILLUSTRATIVE EXAMPLES OF WORK:** (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Assists or participates in the investigation of complaints against public officials, validating information contained in a complaint prior to presentation before the Guam Ethics Commission (GEthC).

Maintains proper control and case management of all records to include ethics complaints.

Prepares memorandums and other communications on behalf of the Commission, Executive Director, or Administrator as assigned.

Participates in workshops and presentations on Ethical conduct to various stakeholders; maintains training records and reports as required.

Prepares timely investigative reports and/or case hearing documents; prepares or coordinates case hearing notices or meetings as appropriate.

Staffs GEthC meetings, hearings, conferences and working sessions as directed.

Assists in the preparation of reports required by the Guam Legislature, Office of Public Accountability, and Office of the Governor.

Collects and analyzes statistical data and performs research.

Performs related duties as assigned.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of the principles and practices of modern public administration and personnel management.

Knowledge of investigation and compliance best practices.

Knowledge of bookkeeping principles and compilation of statistics.

Ability to learn, interpret, and apply pertinent laws, regulations, and related guidelines.

**ETHICS INVESTIGATION AND COMPLIANCE OFFICER I  
(Proposed Creation)**

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Ability to maintain strict confidentiality.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

**MINIMUM EXPERIENCE AND TRAINING:**

One (1) year of investigative or auditing work experience or one (1) year of analytical work which involved gathering, evaluating and analyzing facts required to resolve problems/complaints, and a Baccalaureate degree in public or business administration, human resources, criminal justice or related fields from a recognized or accredited institution of higher learning.

**NECESSARY SPECIAL QUALIFICATIONS:**

Must possess and maintain a valid Guam Driver's License.

**ESTABLISHED:**

**PAYGRADE:** M (GPP)

**STATUTE (If applicable):**

<b>HAY EVALUATION:</b>	<b>KNOW-HOW:</b>	<b>E 1 2</b>	<b>=</b>	<b>200</b>
	<b>PROBLEM SOLVING:</b>	<b>D 3 33%</b>	<b>=</b>	<b>66</b>
	<b>ACCOUNTABILITY:</b>	<b>D 2 C</b>	<b>=</b>	<b>76</b>
	<b>TOTAL POINTS</b>			<b>342</b>

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\_\_\_\_\_, Chairperson  
Guam Ethics Commission

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**ETHICS INVESTIGATION AND COMPLIANCE OFFICER II  
(Proposed Creation)**

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**NATURE OF WORK IN THIS CLASS:**

This is responsible professional investigative and compliance work involving cases of official misconduct within the government of Guam.

Employees in this class perform complex investigations including ethics education and compliance duties.

**ILLUSTRATIVE EXAMPLES OF WORK:** (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Conducts investigations of complaints against public officials, validating information contained in a complaint prior to presentation before the Guam Ethics Commission (GEthC); develops investigative strategy, interviews witnesses, synthesizes testimony and evidence gathered.

Maintains proper control and case management of all records to include ethics complaints.

Prepares memorandums and other communications on behalf of the Commission, Executive Director, or Administrator as assigned.

Conducts workshops and presentations on Ethical conduct to various stakeholders; maintains training records and reports as required.

Prepares timely, thorough, and concise investigative reports; organizes case hearing documents; prepares or coordinates case hearing notices or meetings as appropriate.

Staffs GEthC meetings, hearings, conferences and working sessions as directed.

Participates in the preparation of reports required by the Guam Legislature, Office of Public Accountability, and Office of the Governor.

Collects and analyzes statistical data and performs research.

Performs related duties as assigned.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of ethics and compliance laws, regulations, and related guidelines.

Knowledge of investigation and compliance best practices.

Knowledge of bookkeeping principles and compilation of statistics.

Knowledge of the principles and practices of modern public administration and personnel management.



**ETHICS INVESTIGATION AND COMPLIANCE OFFICER II  
(Proposed Creation)**

Ability to apply, interpret, and make decisions in accordance with laws, rules, regulations, policies and other appropriate guidelines.

Ability to work independently and maintain strict confidentiality.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in analytical and investigatory work.

**MINIMUM EXPERIENCE AND TRAINING:**

One (1) year of work experience as an Ethics Investigation and Compliance Officer I or two years of equivalent work experience, and a Baccalaureate degree in public or business administration, human resources, criminal justice or related fields from a recognized or accredited institution of higher learning.

**NECESSARY SPECIAL QUALIFICATIONS:**

Must possess and maintain a valid Guam Driver's License.

**ESTABLISHED:**

**PAYGRADE:** N (GPP)

**STATUTE (If applicable):**

<b>HAY EVALUATION:</b>	<b>KNOW-HOW:</b>	<b>E 1 2</b>	<b>=</b>	<b>230</b>
	<b>PROBLEM SOLVING:</b>	<b>D 3 33%</b>	<b>=</b>	<b>76</b>
	<b>ACCOUNTABILITY:</b>	<b>D 2 C</b>	<b>=</b>	<b><u>87</u></b>
	<b>TOTAL POINTS</b>			<b>393</b>

\_\_\_\_\_  
, Chairperson  
Guam Ethics Commission

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**SENIOR ETHICS INVESTIGATION AND COMPLIANCE OFFICER  
(Proposed Creation)**

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**NATURE OF WORK IN THIS CLASS:**

This is supervisory professional investigative and compliance work involving cases of official misconduct within the government of Guam.

Employees in this class oversee the full range of ethics investigations, education and compliance duties.

**ILLUSTRATIVE EXAMPLES OF WORK:** (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Supervises investigations of complaints against public officials; reviews allegations, consults and/or makes referrals of cases to management adhering to established Guam Ethics Commission (GEthC) protocol.

Provides consultation and technical assistance to staff; oversees the proper control and case management of all records to include ethics complaints.

Recommends administrative procedures and guidelines to be followed in the development and implementation of projects and activities within the GEthC.

Prepares memorandums and other communications on behalf of the Commission, Executive Director, or Administrator as assigned.

Conducts workshops and presentations on Ethical conduct to various stakeholders.

Reviews, finalizes investigative reports and ensures timely submission; establishes or facilitates case hearing notices or meetings before GEthC as appropriate.

Supervises staff at GEthC meetings, hearings, conferences and working sessions.

Prepares reports required by the Guam Legislature, Office of Public Accountability, and Office of the Governor.

Performs research and analyzes statistical data.

Performs related duties as assigned.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of ethics and compliance laws, regulations, and related guidelines.

Knowledge of investigation and compliance best practices and trends.

Knowledge of supervisory and management principles and practices.

**SENIOR ETHICS INVESTIGATION AND COMPLIANCE OFFICER  
(Proposed Creation)**

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Knowledge of bookkeeping principles and compilation of statistics.

Knowledge of the principles and practices of modern public administration and personnel management.

Ability to apply, interpret, and make decisions in accordance with laws, rules, regulations, policies and other appropriate guidelines.

Ability to work independently, exercise sound judgement, and maintain strict confidentiality.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in analytical and investigatory work.

**MINIMUM EXPERIENCE AND TRAINING:**

Two (2) years of work experience as an Ethics Investigation and Compliance Officer II or four years of equivalent work experience, and a Baccalaureate degree in public or business administration, human resources, criminal justice or related fields from a recognized or accredited institution of higher learning.

**NECESSARY SPECIAL QUALIFICATIONS:**

Must possess and maintain a valid Guam Driver's License.

**ESTABLISHED:**

**PAYGRADE:** O (GPP)

**STATUTE (If applicable):**

<b>HAY EVALUATION:</b>	<b>KNOW-HOW:</b>	<b>E 1 3</b>	<b>=</b>	<b>264</b>
	<b>PROBLEM SOLVING:</b>	<b>E 3 38%</b>	<b>=</b>	<b>100</b>
	<b>ACCOUNTABILITY:</b>	<b>E 2 C</b>	<b>=</b>	<b><u>132</u></b>
	<b>TOTAL POINTS</b>			<b>496</b>

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\_\_\_\_\_, Chairperson  
Guam Ethics Commission

**CHIEF ETHICS INVESTIGATION AND COMPLIANCE OFFICER  
(Proposed Creation)**

**NATURE OF WORK IN THIS CLASS:**

This position manages the full range of complex professional ethics investigation and compliance work and assists the Executive Director with the overall administration and operations of the Guam Ethics Commission (GEthC).

**ILLUSTRATIVE EXAMPLES OF WORK:** (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Advises and assists the Executive Director in executing the Guam Ethics Commission's strategic plan; ensures strategic goals and objectives are met; oversees the preparation of the annual ethics training compliance report plan, associated annual reports, and other annual, multiyear, or related long-range work plans and schedules.

Receives complaints of misconduct against public officials or officers and presides over investigation planning and execution pursuant to established GEthC protocol; oversees and reviews referrals and all investigative and compliance work performed by staff; reviews, edits, and ensures investigative hearing results are effectively communicated and documented in writing.

Oversees GEthC operations including budgeting, staffing, training, and performance management; takes corrective actions to address staff performance issues or concerns; oversees requests for contracted services and other office-related procurement; monitors contracted services and ensures compliance and completion.

Represents the Executive Director and the Guam Ethics Commission at meetings with management, boards, federal and oversight agencies, Legislators, and others; reviews legislative bills and assists the Executive Director in preparing testimonies and attends legislative hearings.

Develops administrative procedures and guidelines to be followed in the implementation of projects and activities within the GEthC; develops and/or communicates Guam Ethics Commission's policies, procedures, and business processes.

Provides technical support at GEthC meetings, hearings, conferences and working sessions.

Reviews or prepares reports required by the Guam Legislature, Office of Public Accountability, and Office of the Governor.

Performs related duties as assigned.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of ethics and compliance laws, regulations, and related guidelines.

Knowledge of government budgeting and procurement methods, processes, and practices.

Knowledge of supervisory and management principles and practices.

Knowledge of investigation and compliance best practices and trends.

**CHIEF ETHICS INVESTIGATION AND COMPLIANCE OFFICER  
(Proposed Creation)**

Knowledge of the principles and practices of modern public administration and personnel management.

Ability to apply, interpret, and make decisions in accordance with laws, rules, regulations, policies and other appropriate guidelines.

Ability to work independently, exercise sound judgement, and maintain strict confidentiality.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in analytical and investigatory work.

**MINIMUM EXPERIENCE AND TRAINING:**

- A. Three (3) years of work experience as a Senior Ethics Investigation and Compliance Officer or ten (10) years of investigative and compliance work or equivalent including three (3) years in a supervisory capacity, and a Master's degree in public or business administration, human resources, criminal justice or related fields from a recognized or accredited institution of higher learning; or
- B. Four (4) years of work experience as a Senior Ethics Investigation and Compliance Officer or ten (10) years of investigative and compliance work or equivalent including four (4) years in a supervisory capacity, and a Baccalaureate degree in public or business administration, human resources, criminal justice or related fields from a recognized or accredited institution of higher learning.

**NECESSARY SPECIAL QUALIFICATIONS:**

Must possess and maintain a valid Guam Driver's License and must have completed four (4) procurement modules as mandated by 5GCA § 5141.

**ESTABLISHED:**

**PAYGRADE:** R (GPP)

**STATUTE (If applicable):**

<b>HAY EVALUATION:</b>	<b>KNOW-HOW:</b>	<b>F II 3</b>	<b>= 350</b>
	<b>PROBLEM SOLVING:</b>	<b>E 4 43%</b>	<b>= 152</b>
	<b>ACCOUNTABILITY:</b>	<b>E 2 P</b>	<b>= 200</b>
	<b>TOTAL POINTS</b>		<b>702</b>

\_\_\_\_\_, Chairperson  
Guam Ethics Commission


**MEDIA NOTICE FOR CREATION OF POSITIONS FOR THE GUAM ETHICS COMMISSION**

Reuben C. Bugarin &lt;Reuben.Bugarin@ethics.guam.gov&gt;

Fri 1/13/2023 4:58 PM

To: publisher@pacificislandtimes.com <publisher@pacificislandtimes.com>;news@kanditnews.com <news@kanditnews.com>;danielle@kanditnews.com <danielle@kanditnews.com>;john@postguam.com <john@postguam.com>;editor@postguam.com <editor@postguam.com>;dmwilliams@guam.gannett.com <dmwilliams@guam.gannett.com>;editorial\_coordinator@glimpsesofiguam.com <editorial\_coordinator@glimpsesofiguam.com>;glimpsesofiguam.com <glimpsesofiguam.com>;jtaitano@guampdn.com <jtaitano@guampdn.com>;news@guampdn.com <news@guampdn.com>;reporters@kuam.com <reporters@kuam.com>;joan@kuam.com <joan@kuam.com>;mabuhaynews@yahoo.com <mabuhaynews@yahoo.com>;ceejay@spbgum.com <ceejay@spbgum.com>;news@spbgum.com <news@spbgum.com>;news@sorensenmediagroup.com <news@sorensenmediagroup.com>;paul@spbgum.com <paul@spbgum.com>;newstalk@k57.com <newstalk@k57.com>;raygibsonradio@gmail.com <raygibsonradio@gmail.com>;klitzkie@hotmail.com <klitzkie@hotmail.com>

Cc: Ethics Info &lt;Info@ethics.guam.gov&gt;

 1 attachments (545 KB)

Guam Ethics Commission Petition - Creation of Positions.pdf;

*Håfa Adai All:*

Please note that this media notice is for the creation of positions for the Guam Ethics Commission.

*Best regards,*

REUBEN C. BUGARIN

Ethics Program Coordinator

Guam Ethics Commission

*Kumisión i Giniban Areklamenton Guåhan*

134 W. Soledad Avenue, Suite 406 – BOH Bldg., Hagåtña Guam 96910

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Website: <http://guamethics.com>

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## ABOUT GUAM ETHICS COMMISSION

The Guam Ethics Commission is an independent and autonomous instrumentality within the Government of Guam, whose purpose is to hold officers and employees accountable to the Ethical standards established in Guam law. The Ethics Commission shall prescribe a process for receiving complaints, investigating the facts, conducting hearings, and rendering opinions on whether any violation of the standard of conduct for officials and employees have been violated.



[READ MORE](#)

## MISSION STATEMENT

The Guam Ethics Commission's mandate is to uplift the public's confidence in government employees, programs, and operations by ensuring the practice and promotion of the highest standards of ethical behavior in the government of Guam.



## ABOUT

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## GETHC Citizen Centric Reports

[CITIZEN CENTRIC REPORT.PDF](#)



## ANNOUNCEMENTS

### CALENDAR OF EVENTS

- **February 10, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **February 24, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **March 10, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **March 24, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **April 14, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **April 28, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **May 12, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **May 26, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **June 9, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)
  
- **June 23, 2023**  
Ethics in Government Training  
Program Register by clicking [here](#)

January 31, 2023

#### INVITATION FOR BID (IFB): GETHC-001-23

GUAM ETHICS COMMISSION  
Kumisión i Ginihan Areklamenton Guåhan  
Telephone: (671) 969-5625 | Email: [info@ethics.guam.gov](mailto:info@ethics.guam.gov)

*INVITATION FOR BID BID NO.: GETHC-001-23 FOR: OFFICE SPACE LEASE*

*OPENING DATE: FEBRUARY 15, 2023 | TIME: 9:00AM PLACE: ZO Meeting ID: 876 733 0322 | Password: ethics*

*The bid package will be available at the GETHC located at 134 Soledad Ave. BOH Building Suite 406, Hagåtña GU 96910 commencing on date of advertisement up to the opening date stated above or can be downloaded on the government of Guåhan Notices Website: [www.notices.guam.gov](http://www.notices.guam.gov) and GETHC's website [here](#).*

*Prospective bidders register current contact information with GETHC to ensure receipt of all notices regarding any changes updates to the IFB. The procuring agency will not be liable for failure to provide notice to any party who did not register current contact information.*

January 24, 2023

#### Notice of Regular Meeting

GUAM ETHICS COMMISSION  
Kumisión i Ginihan Areklamenton Guåhan

*The Guam Ethics Commission regular meeting is to be conducted on Tuesday, January 31, 2023 at 12:30 p.m. at the GETHC conference room*

*Suite 406 – 4th Floor Bank of Hawaii Building in Hagåtña and Online Via Zoom.*

*Meeting ID: 876 733 0322 Passcode: ethics*

*The meeting will also be livestreamed on YouTube via: <https://www.youtube.com/channel/UCKnPm89nLvVK0d0kx0n>*

#### AGENDA

- I. Call to Order / Roll Call of Members*
- II. Approval of Minutes*
  - i. December 16, 2022 - Meeting*
- III. Executive Director's Report*
- IV. Old Business*

i. Review and Approve FY 2024 Budget Request

**V. New Business**

- A. Approval of Ethics Investigation & Compliance Officer Series Positions
- B. Executive Director & Commission Staff Annual Performance Evaluation and Pay Adjustment
- C. Election of Commission Officers

**VI. Closed Proceedings - 4 GCA 15 515401**

ETH-22-021-CI-203	ETH-22-201-COI-204
ETH-22-011-UT-203	ETH-22-002-UT-201
ETH-22-019-CI-202	ETH-22-001-UT-201

**VII. Announcements**

**VIII. Adjournment**

*For special accommodations or other assistance, please call Guam Ethics Commission at (671) 969-5625.*

*This ad was paid for with Guam Ethics Commission funds*

**January 13, 2023**

**Petition**

*The Executive Director of the Guam Ethics Commission hereby petitions the Guam Ethics Commission for the creation of the classification standard of position for the following:*

*Ethics Investigation and Compliance Officer I*

*Ethics Investigation and Compliance Officer II*

*Senior Ethics Investigation and Compliance Officer*

*Chief Ethics Investigation and Compliance Officer*

*This petition is made pursuant to 4 GCA 56303(d) which authorizes the creation of position in Autonomous Agencies. This petition is also a public document for the purpose of 5 GCA Chapter 10.*

*For more information, you may contact the Guam Ethics Commission at (671) 969- 5625 or email [info@ethics.guam.gu](mailto:info@ethics.guam.gu)*

[Download Guam Ethics Commission Petition - Creation of Posi](#)

**December 16, 2022**

**Notice of Regular Meeting**

GUAM ETHICS COMMISSION  
Kumisión i Ginihan Areklamenton Guåhan



Government of Guam

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#### PETITION

##### Announcement

- Posted on: 01/31/2023 05:00 PM
- Posted by: Jesse Quenga, Executive Director/ Pam Mabazza, Ethics Program Coordinator
- Department(s): GUAM ETHICS COMMISSION
- Division(s): GUAM ETHICS COMMISSION
- Notice Topic(s): GENERAL ANNOUNCEMENT
- For Audience(s): PUBLIC
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#### PETITION

The Executive Director of the Guam Ethics Commission hereby petitions the Guam Ethics Commission for the creation of the job classification standard of position for the following

- Ethics Investigation and Compliance Officer I
- Ethics Investigation and Compliance Officer II
- Senior Ethics Investigation and Compliance Officer
- Chief Ethics Investigation and Compliance Officer

This petition is made pursuant to 4 GCA §6303(d) which authorizes the creation of position in Autonomous Agencies. This petition is also a public document for the purpose of 5 GCA Chapter 10. You may view the petition [here](#).

For more information, you may contact the Guam Ethics Commission at (671) 969- 5625 or email [info@ethics.guam.gov](mailto:info@ethics.guam.gov)